

MEMORANDUM ADVISING DIVISION OF AUDIT

TO : _____ DATE: _____

FROM: Contracts Staff

RE : Claimant _____

SSN _____

JURISDICTION _____

This transcript request of the hearing held on _____ has been received from the contractor inaudible and/or incomplete.

___ Review Pending

___ Returned to Contractor _____

___ Awaiting In-house Transcription

Contracts Staff